

ISABELLA COUNTY TRANSPORTATION COMMISSION
Minutes

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 26 October 2017 at 5:00pm at the offices of the ICTC located at 2100 E. Transportation Drive, Mt. Pleasant MI 48858. Phone number 989.773.2913.

I. Call to Order – Brown called the meeting to order at 5:00pm.

Commissioners Present: Don Brown, Vice Chair
Sam Staples, Commissioner
Gerald Stryeski, Commissioner

Commissioners Absent: Matt Mertz, Commissioner

Staff Present: Rick Collins, Executive Director
Lisa Pratt, Deputy Director
Patti Casey, Accountant
Kelly Crofoot, Human Resource Manager
Kaylie, Monroe, Outreach Coordinator

Others Present: Nick Onstott, Union President
Ava Edmondson

II. Public Forum – Edmondson presented correspondence to the Board from a former employee.

III. Minutes – The Regular Business Meeting minutes of 28 September 2017 were accepted as presented.

IV. Communications – Collins presented a letter of resignation from Pat LaChance, Chair.

V. Administrative Report

A. Legislative Report – Nothing to report.

B. Operating Report

1. Collins briefed the Board on operating statistics.

C. Personnel Report – Crofoot briefed the Board on the following:

1. Call Center Operator released from employment 10/09/2017.
2. Driver released from employment 10/16/2017.
3. Interviews for Limited Service Drivers to begin 10/25/2017.

D. Capital Report – Nothing to report.

VI. Financial Report

A. October Listing – It was moved by Stryeski, seconded by Staples, to accept the listing of \$127,157.00 with September payroll of \$237,194.16, September payables of \$243,226.51, and total September expenditures of \$480,420.67. Motion carried.

B. September Per Diem – The per diem was accepted as presented.

C. Receivables 30-60-90 – Casey briefed the Board on said report.

D. Cash Flow – Casey briefed the Board on said report.

E. Budget v. Actual – Casey briefed the Board on said report.

VII. Old Business

A. MERS – Collins reported on the unfunded liability with MERS. Initial calculation suggested ICTC would be able to fund up to \$60,000 of the unfunded liability with MERS. After reconciliation at fiscal year end, ICTC would be able to fund an additional \$17,662 to the unfunded liability. Discussion ensued. A motion was made by Staples, seconded by Stryeski, to pay a total of \$77,662 of the unfunded liability with MERS. Motion carried

VIII. New Business

A. Food for Fare – Collins reported Fill a Mayflower will replace Caravan of Care, ICTC's annual food for fare day. Passengers may donate a nonperishable item in lieu of fare. Fill a Mayflower will be held November 17th.

B. Veterans Day – Collins requested Veterans ride for free on Veterans Day. The Board approved free rides for Veterans on 11 November.

C. Labor Negotiations – It was moved by Staples, seconded by Stryeski to enter into Executive Session for the purpose of discussing labor negotiations at 5:31pm. Motion carried.

The Board re-entered Executive Session at 6:36pm. A motion was made by Stryeski, seconded by Staples to accept the presented labor agreement proposal as presented for the period of 17 November 2017 through 16 November 2020. Motion carried.

IX. Isabella County Transportation Commission - Brown commended the staff for all the positive activities that have recently occurred.

X. Adjournment – A motion was made by Staples, seconded by Stryeski to adjourn at 6:42pm. Motion carried.