

ISABELLA COUNTY TRANSPORTATION COMMISSION
Minutes

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 25 April 2019 at 12:00pm at the ICTC offices located at 2100 E. Transportation Drive, Mt. Pleasant. Phone number 989.773.2913.

I. Call to Order – Brown called the meeting to order at 12:07pm.

Commissioners Present: Don Brown, Chair
Matt Mertz, Commissioner
Gerald Stryeski, Commissioner
Rick Fockler, Commissioner

Commissioners Absent: Sam Staples, Vice Chair

Staff Present: Rick Collins, Executive Director
Lisa Pratt, Deputy Director
Patti Casey, Accountant
Kaylie Monroe, Outreach Coordinator

Others Present: Ava Edmondson

II. Public Forum – There was no public comment.

III. Minutes – The Regular Business Meeting minutes of 28 March 2019 were accepted as presented.

IV. Communications – None received.

V. Administrative Report

A. Executive Director’s Report – Collins briefed the Board the meeting he attended pertaining to the City’s 50 year draft Master Plan, Town Square construction, Barnes Hall demolition, State and National Bus Roadeo and the legislative update.

B. Operating – Collins briefed the Board on operating statistics and quarterly overtime report. The quarterly report illustrates a decline in overtime.

C. Personnel Report

Collins briefed the Board on Outreach Coordinator Kaylie Monroe’s resignation effective 03 May. The Board thanked her for her service and wished her well.

D. Capital – Pratt reported receipt of all 10 buses. Two are currently on the road and the remaining 8 will follow upon installation of radios and graphics. Brief discussion ensued Regarding future low floor buses.

VI. Financial Report

A. April Listing – It was moved by Stryeski, seconded by Fockler to accept the Listing of \$240,288.48 with March payroll of \$264,847.35, March payables of \$156,663.22 and total March expenditures of \$421,510.57. Motion carried.

B. Per Diem – The Board accepted the per diem as presented.

C. Receivables – Casey briefed the Board on said report.

D. Cash Flow – Casey briefed the Board on said report.

E. Budget v. Actual – The Board reviewed said report.

VII. Old Business – None.

VIII. New Business

A. Transportation Week is being held 13 May through 17 May. Monday, May 13, is Customer Appreciation Day with free rides all day. Wednesday, May 15, is Employee Appreciation Day. Our chefs, Shawn and Tom, will begin serving breakfast at 5:30am.

B. We would like to re-schedule the June meeting as both Chair Brown and Commissioner Fockler will be absent on the previously scheduled day. It was agreed the June board meeting will be held Monday, 24 June.

IX. Isabella County Transportation Commission

Mertz briefed the Board on the Mt. Pleasant Citizens Academy bus tour he participated in. The tour visited all the city parks, including the Indian Hills park that neither the driver nor the group new the location. It is located on the west side and is currently an empty lot. He also shared information about the City of Alma's bus service receiving opt-outs from townships to fund the service. Brief discussion regarding wind turbines and dollars to transit.

X. Adjournment – It was moved by Stryeski, seconded by Fockler to adjourn at 12:53pm. Motion carried.