

ISABELLA COUNTY TRANSPORTATION COMMISSION
Minutes

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 21 November 2019 at 12:00pm at the ICTC offices located at 2100 E. Transportation Drive, Mt. Pleasant. Phone number 989.773.2913.

I. Call to Order – Brown called the meeting to order at 12:03pm.

Commissioners Present: Don Brown, Chair
Sam Staples, Vice Chair
Matt Mertz, Commissioner
Gerald Stryeski, Commissioner
Rick Fockler, Commissioner

Staff Present: Rick Collins, Executive Director
Lisa Pratt, Deputy Director
Patti Casey, Accountant
Kelly Crofoot, Human Resource Manager

Others Present: Dennis Adams
Ava Edmondson

II. Public Forum

A. Ms. Edmondson thanked the Board for the bonuses that were received by all.

B. Mr. Dennis Adams has been appointed as the new Board member by the City of Mt. Pleasant effective 1/1/20. He will fill the seat currently occupied by Staples whose term expires on 12/31/19.

III. Minutes – The Regular Business Meeting minutes of 31 October 2019 were accepted as presented.

IV. Communications

A. A letter was received from Union President, Theresa Binkowski, in appreciation for the bonuses received.

V. Administrative Report

Executive Director's Report – Collins thanked the Board on behalf of all the employees in appreciation of their generosity. Collins briefed the Board on monthly meetings with the union representatives, service and Legislative activity. Collins also reported suspended passenger, Scott Kovach, has been allowed supervised rides with the ICRH group.

- A. Operating Report – Collins briefed the Board on operating statistics.
 - B. Personnel Report – Crofoot reported a Relief Driver was released from employment November 1st and a Call Center Operator resigned effective October 1st.
 - D. Capital Report – Pratt reported all the decommissioned buses have been sold. One of the new buses has been delivered, four are due to arrive before the Christmas holiday and the remaining three should be here by the end February.
- VI. Financial Report
- A. November Listing – It was moved by Stryeski, seconded by Fockler to accept the Listing of \$336,793.41 with October Payroll of \$345,211.42, October Payables of \$281,197.23 and total October Expenditures of \$626,408.65. Motion carried.
 - B. Per Diem – The Board accepted the per diem as presented.
 - C. Receivables 30-60-90 – Casey briefed the Board on said report.
 - D. Cash Flow – Casey briefed the Board on said report.
 - E. Budget v. Actual – Casey briefed the Board on said report.
- VII. Old Business – No items presented
- VIII. New Business
- A. Calendar of Meetings – Pratt presented suggestions for monthly meeting dates for the Isabella County Transportation Commission for 2020. Discussion ensued. A motion was made by Stryeski, seconded by Mertz to continue 12:00pm meetings on the fourth Thursday of the month with the following exceptions: January 30, August 31, October 29, November 19 and December 17. Motion carried.
- IX. Isabella County Transportation Commission
- A. Pledge of Allegiance – Brown would like to incorporate the Pledge of Allegiance at the regular meetings of the Isabella County Transportation Commission.
- X. Adjournment – It was moved by Staples, seconded by Stryeski to adjourn at 12:34pm. Motion carried.