

ISABELLA COUNTY TRANSPORTATION COMMISSION  
Minutes  
ELECTRONICALLY CONDUCTED

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 23 April 2020 at 12:00pm.

I. Call to Order – Brown called the meeting to order at 12:00pm.

Commissioners Present: Don Brown, Chair  
Matt Mertz, Vice Chair  
Gerald Stryeski, Commissioner  
Rick Fockler, Commissioner  
Dennis Adams, Commissioner

Staff Present: Rick Collins, Executive Director  
Lisa Pratt, Deputy Director  
Patti Casey, Accountant  
Kelly Crofoot, Human Resource Manager

II Pledge of Allegiance – The Pledge of Allegiance was omitted due to the electronically conducted meeting.

III. Public Forum – There was no public comment.

IV. Minutes – The Regular Business Meeting minutes of 23 April 2020 were accepted as presented.

V. Communications – None received.

VI. Administrative Report

A. Executive Director’s Report – Collins reported on the COVID-19 situation regarding safety measures taken on the buses, unemployment, and the CARES act fund distributions that will be managed through MDOT. Collins expressed his appreciation of the efforts of ICTC Drivers, Maintenance and Staff.

B. Operating – Collins briefed the Board on operating statistics.

C. Personnel Report

Collins reported:

1. A Full time Driver resigned effective 4/2/20.
2. We have adequate staffing at this time.

D. Capital Report – Nothing to report.

VII. Financial Report

- A. April Listing – It was moved by Adams, seconded by Stryeski to accept the Listing of \$511,573.20, March payables of \$146,811.61, March payroll of \$210,577.96 and total March expenditures of \$357,389.57. Roll call vote: Brown-Yes, Stryeski-Yes, Fockler-Yes, Adams-Yes, Mertz-Yes. Motion carried.
- B. Per Diem – The Board accepted the per diem as presented.
- C. Receivables – Casey briefed the Board on the Accounts Receivable.
- D. Cash Flow – The Board reviewed said report.
- E. Budget v. Actual – The Board reviewed said report.

VII. Old Business – No items presented.

IX. New Business

- A. Request for Executive Session to discuss personnel matters.

It was moved by Fockler, seconded by Stryeski to enter Executive Session at 12:47pm. Roll Call Vote: Brown-Yes, Mertz-Yes, Fockler-Yes, Stryeski-Yes, Adams-Yes.

The Board re-entered Regular Session at 1:25pm.

- A. Millage Renewal Proposal Resolution – Collins briefed the Board on the resolution to place our millage renewal on the August ballot. Brief discussion ensued. It was moved by Mertz, seconded by Adams to approve the resolution. Roll Call Vote: Brown-Yes, Mertz-Yes, Fockler-Yes, Stryeski-Yes, Adams-Yes. Motion carried.

- B. Hazard Pay Plan - It was moved by Fockler, seconded by Adams to adopt Hazard Pay until next Board meeting, or until Collins calls back laid off drivers, in the amount of an additional \$5/hour for drivers and \$3/hour for all remaining on-site staff.

It was immediately moved by Mertz, seconded by Brown to amend the previous motion and pay an additional \$5/hour for all employees remaining on-site until next Board meeting, or until Collins calls back laid off drivers.

Roll Call Vote: Brown-Yes, Mertz-Yes, Fockler-No, Stryeski-Yes, Adams-Yes. Motion carried to amend.

Roll Call Vote to approve amended motion: Brown-No, Mertz-Yes, Fockler-No, Stryeski-No, Adams, Yes. Motion failed.

The Board returned to the original motion where it was moved by Fockler, seconded by Adams to adopt Hazard Pay until next Board meeting, or until Collins calls back laid off drivers, in the amount of an additional \$5/hour for drivers and \$3/hour for all remaining on-site staff.

Roll Call Vote: Brown-Yes, Mertz-Yes, Fockler-Yes, Stryeski-Yes, Adams-Yes. Motion carried.

X. Isabella County Transportation Commission – Mertz inquired about what services we are providing as far as food deliveries and essential transportation. He suggested a Thank You article to be sent to the Morning Sun acknowledging our Drivers who have been here maintaining service to the community. Collins will look into that.

XI. Adjournment – It was moved by Adams, seconded by Stryeski to adjourn at 1:40pm. Motion carried.