

ISABELLA COUNTY TRANSPORTATION COMMISSION
Minutes
MEETING AVAILABLE ELECTRONICALLY

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 25 March 2021 at 12:00pm at the ICTC offices located at 2100 E. Transportation Drive, Mt. Pleasant. Phone number 989.773.2913.

I. Call to Order – Brown called the meeting to order at 12:00pm.

Commissioners Present: Don Brown, Chair
via ZOOM, Wayne County, MI
Gerald Stryeski, Commissioner
via ZOOM, Wise Twp., Isabella Co., MI
Rick Fockler, Commissioner
via ZOOM, Shepherd, MI
Dennis Adams, Commissioner
via ZOOM, Mt. Pleasant, MI

Staff Present: Rick Collins, Executive Director
Lisa Pratt, Deputy Director
Patti Casey, Accountant
Kelly Crofoot, Human Resource Manager

II. Election of Officers – Nominations were opened for Vice Chair.

It was moved by Fockler, seconded by Stryeski to nominate Adams for Vice-Chair. Roll call vote: Brown-Yes, Stryeski-Yes, Fockler-Yes, Adams-Yes. Motion carried.

Brown expressed his appreciation to staff for sending a card to Matt Mertz's family. Matt was a good man who represented so many people in our community with his involvement on several boards. He will be greatly missed.

III. Public Forum – There was no public comment.

IV. Minutes – It was moved by Adams, seconded by Fockler to accept the Regular Business Meeting minutes of 25 February 2021 as presented. Motion carried.

V. Communications – No items presented.

VI. Administrative Report

A. Executive Director's Report – Collins reported on local COVID numbers, employee vaccination status, and ARPA monies.

B. Operating – Collins briefed the Board on operating statistics.

C. Personnel Report

Crofoot reported:

1. Two full-time Drivers are on FMLA effective 3/9 and 2/16/21.
2. One part-time Driver is on Medical Leave effective 3/1/21.

D. Capital Report – Nothing to report.

VII. Financial Report

A. March Listing – It was moved by Stryeski, seconded by Adams to accept the Listing of \$250,319.26, February payables of \$109,568.46, February payroll of 249,777.29, and total February expenditures of \$359,345.75. Motion carried.

B. Per Diem – The Board accepted the per diem as presented.

C. Receivables – The Board reviewed said report.

D. Cash Flow – The Board reviewed said report.

E. Budget v. Actual – The Board reviewed said report.

VIII. Old Business –

1. Open Meetings Act – Collins reported indoor meetings with up to 25 persons allowed effective March 5th. Virtual meetings are also still permitted. Discussion ensued. The April meeting of the Isabella County Transportation will take place at ICTC with the ZOOM option available.
2. Hazard Pay – Collins requested input from the Board regarding Hazard Pay. Discussion ensued. For the time being, Hazard Pay will remain the same. This will continue to be addressed at future meetings.

IX. New Business – No items presented.

X. Isabella County Transportation Commission – No items presented.

XI. Adjournment – It was moved by Fockler, seconded by Stryeski to adjourn at 12:49pm. Motion carried.