

ISABELLA COUNTY TRANSPORTATION COMMISSION
Minutes
MEETING AVAILABLE ELECTRONICALLY

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 22 April 2021 at 12:00pm at the ICTC offices located at 2100 E. Transportation Drive, Mt. Pleasant. Phone number 989.773.2913.

I. Call to Order – Brown called the meeting to order at 12:10pm.

Commissioners Present: Don Brown, Chair
Dennis Adams, Vice Chair
Gerald Stryeski, Commissioner
Rick Fockler, Commissioner

Staff Present: Rick Collins, Executive Director
Lisa Pratt, Deputy Director
Patti Casey, Accountant
Kelly Crofoot, Human Resource Manager

II. Pledge of Allegiance

III. Public Forum – There was no public comment.

IV. Minutes – It was moved by Fockler, seconded by Stryeski to accept the Regular Business Meeting minutes of 25 March 2021 as presented. Motion carried.

V. Communications – No items presented.

VI. Administrative Report

A. Executive Director’s Report – Collins reported on local COVID numbers, vaccinations, the Union election, and the dispatch project. Collins has asked Adams to sit on the Committee for the dispatch software project. ICTC will also be participating in the Maple Syrup Festival Parade.

B. Operating – Collins briefed the Board on operating statistics.

C. Personnel Report

Crofoot reported:

1. One part-time Driver resigned effective 3/25/31.
2. After 31 years of service, our Safety/Training Coordinator, Deb Liscomb, is planning her retirement effective 16 July.

D. Capital Report – Nothing to report.

VII. Financial Report

A. April Listing – It was moved by Stryeski, seconded by Fockler to accept the Listing of \$218,068.39, March payables of \$154,319.48, March payroll of \$264,907.70, and total March expenditures of \$419,227.18. Motion carried.

B. Per Diem – The Board accepted the per diem as presented.

C. Receivables – The Board reviewed said report.

D. Cash Flow – The Board reviewed said report.

E. Budget v. Actual – The Board reviewed said report.

VIII. Old Business –

1. Hazard Pay – As requested, Collins presented a plan for a gradual reduction in Hazard Pay. Discussion ensued. Until COVID numbers begin to trend downward, the Board would like to keep the current Hazard Pay in place. The Board would like this plan included in the May Board packet to revisit at that time.

IX. New Business

1. Recruitment Bonus – Collins presented guidelines for a recruitment bonus to aid in the retainment of Drivers. Discussion ensued. ICTC currently has an Employee Referral Program as well. It was moved by Fockler, seconded by Adams to accept the Recruitment Bonus guidelines as presented. Motion carried.

X. Isabella County Transportation Commission – No items presented.

XI. Adjournment – It was moved by Fockler, seconded by Stryeski to adjourn at 1:02pm. Motion carried.