

ISABELLA COUNTY TRANSPORTATION COMMISSION  
Minutes  
MEETING AVAILABLE ELECTRONICALLY

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 22 July 2021 at 12:00pm at the ICTC offices located at 2100 E. Transportation Drive, Mt. Pleasant. Phone number 989.773.2913.

I. Call to Order – Brown called the meeting to order at 12:03pm.

Commissioners Present: Don Brown, Chair  
Dennis Adams, Vice Chair  
Gerald Stryeski, Commissioner  
Rick Fockler, Commissioner  
Michael Pung, Commissioner

Staff Present: Rick Collins, Executive Director  
Lisa Pratt, Deputy Director  
Patti Casey, Accountant  
Kelly Crofoot, Human Resource Manager

Others Present: Theresa Binkowski, Driver, USW Local 12934-5 President

II. Pledge of Allegiance

III. Public Forum – Binkowski addressed the Board on hiring difficulties pre-COVID 19.

IV. Minutes – It was moved by Stryeski, seconded by Fockler to accept the Regular Business Meeting minutes of 24 June 2021 as presented. Motion carried.

V. Communications – A thank you note was received from Deb Liscomb.

VI. Administrative Report

A. Executive Director's Report – Collins reported on the Delta variant, fare collection, RFP for dispatch software, the annual County millage request and transportation services to Alma.

B. Operating – Collins briefed the Board on operating statistics.

C. Personnel Report - Crofoot reported:

1. A Full time Driver is on FMLA effective 6/22.
2. A Dispatcher is on FMLA effective 7/6.
3. A Part time Driver resigned effective 7/13.

D. Capital Report – Nothing to report.

VII. Financial Report

A. July Listing – It was moved by Fockler, seconded by Pung to accept the Listing of \$387,729.73, June payables of \$141,725.28, June payroll of \$246,004.45, and total June expenditures of \$387,729.73. Motion carried.

B. Per Diem – The Board accepted the per diem as presented.

C. Receivables – The Board reviewed said report.

D. Cash Flow – The Board reviewed said report.

E. Budget v. Actual – The Board reviewed said report.

VIII. Old Business – No items presented.

IX. New Business

A. Request for Executive Session to discuss personnel matters and labor negotiations.

It was moved by Fockler, seconded by Stryeski to enter Executive Session at 12:35pm. Roll Call Vote: Brown-Yes, Adams-Yes, Fockler-Yes, Stryeski-Yes, Pung-Yes.

The Board re-entered Regular Session at 1:34pm.

It was moved by Adams, seconded by Stryeski to accept the proposed wage scale as presented. Motion carried.

X. Isabella County Transportation Commission – No items presented.

XI. Adjournment – It was moved by Adams, seconded by Stryeski to adjourn at 1:34pm. Motion carried.