

ISABELLA COUNTY TRANSPORTATION COMMISSION
Minutes
MEETING AVAILABLE ELECTRONICALLY

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 28 October 2021 at 12:00pm at the ICTC offices located at 2100 E. Transportation Drive, Mt. Pleasant. Phone number 989.773.2913.

I. Call to Order – Brown called the meeting to order at 12:05pm.

Commissioners Present: Don Brown, Chair
Dennis Adams, Vice Chair
Gerald Stryeski, Commissioner
Rick Fockler, Commissioner
Michael Pung, Commissioner

Staff Present: Rick Collins, Executive Director
Lisa Pratt, Deputy Director
Patti Casey, Accountant
Kelly Crofoot, Human Resource Manager

Others Present: Dick Beltinck, ICTC Driver via Zoom

II. Pledge of Allegiance

III. Public Forum – There was no public comment.

IV. Minutes - The Regular Business Meeting minutes of 23 September 2021 were accepted as presented.

V. Communications – None received.

VI. Administrative Report

A. Executive Director's Report – Collins reported on COVID, the MERS annual meeting and the status of the RFP for dispatch software.

B. Operating Report – Collins briefed the Board on operating statistics.

C. Personnel Report - Crofoot reported:

1. Interviewing for Driver positions.
2. Full-time Driver hired 10/11.
3. Probationary Driver is nearing the end of probation.

D. Capital Report – Nothing to report.

VII. Financial Report

- A. October Listing – It was moved by Fockler, seconded by Stryeski to accept the Listing of \$687,129.31, September payables of \$740,476.11, September payroll of \$378,779.17, and total September expenditures of \$1,119,255.28. Motion carried.
- B. Per Diem – The Board accepted the per diem as presented.
- C. Receivables – The Board reviewed said report.
- D. Cash Flow –The Board reviewed said report.
- E. Budget v. Actual – The Board reviewed said report.

VIII. Old Business

- A. Driver Recruitment Bonus – Collins would like to extend the recruitment bonus until the end of the calendar year. It is currently set to expire 11/16. It was moved by Adams, seconded by Stryeski to extend the hiring bonus until the end of the calendar year. Motion carried.

IX. New Business

- A. Master Agreement Resolution – Collins reported the Master Agreement Resolution allows ICTC to enter into project authorizations for any programs designated by the Isabella County Transportation Commission and/or Project Authorizations for any amount determined by the Isabella County Transportation Commission with the Michigan Department of Transportation. Said resolution is for a four-year period 2022-2025. It was moved by Pung, seconded by Adams to accept the Master Agreement Resolution as presented. Roll Call Vote: Brown-Yes, Adams-Yes, Fockler-Yes, Stryeski-Yes, Pung-Yes. Motion carried.
- B. Labor Negotiations - It was moved by Pung, seconded by Adams to enter Executive Session at 12:35pm.

The Board re-entered Regular Session at 1:32pm.

It was moved by Adams, seconded by Stryeski to accept the presented labor agreement proposal as presented for the period of 16 November 2021 through 30 September 2024. Motion carried. Roll Call Vote: Brown-Yes, Adams-Yes, Fockler-Yes, Stryeski-Yes, Pung-Yes. Motion carried.

- X. Isabella County Transportation Commission – Nothing presented.
- XI. Adjournment – It was moved by Fockler, seconded by Stryeski to adjourn at 1:38pm. Motion carried.