

ISABELLA COUNTY TRANSPORTATION COMMISSION
Minutes
MEETING AVAILABLE ELECTRONICALLY

Regular Business Meeting of the Isabella County Transportation Commission, held Wednesday, 22 December 2021 at 12:00pm at the ICTC offices located at 2100 E. Transportation Drive, Mt. Pleasant. Phone number 989.773.2913.

I. Call to Order – Brown called the meeting to order at 12:00pm.

Commissioners Present: Don Brown, Chair
Dennis Adams, Vice Chair
Rick Fockler, Commissioner
Michael Pung, Commissioner

Commissioners Absent: Gerald Stryeski, Commissioner

Staff Present: Rick Collins, Executive Director
Lisa Pratt, Deputy Director
Patti Casey, Accountant
Kelly Crofoot, Human Resource Manager

II. Pledge of Allegiance

III. Public Forum – There was no public comment.

IV. Minutes – It was moved by Adams, seconded by Fockler to accept the Regular Business Meeting minutes of 24 November 2021 as presented. Motion carried.

V. Communications – None received.

VI. Administrative Report

A. Executive Director's Report – Nothing to report

B. Operating Report – Collins briefed the Board on operating statistics.

C. Personnel Report -

1. Part-Time Driver retired effective 12/3.
2. Part-Time Driver released effective 12/3.
3. Five driver candidates started training 12/6. One has since dropped out and the remaining four all want full-time.

D. Capital Report – Nothing to report.

VII. Financial Report

- A. December Listing – It was moved by Adams, seconded by Fockler to accept the Listing of \$276,796.94 with November Payroll of \$133,424.80, November Payables of \$216,150.37, and November Total Expenditures of 349,575.17. Motion carried.
- B. Per Diem – The Board accepted the per diem as presented.
- C. Receivables – The Board reviewed said report.
- D. Cash Flow – The Board reviewed said report.
- E. Budget v. Actual – The Board reviewed said report.
- F. FY 23 Budget – The Board reviewed said report. It was moved by Fockler, seconded by Pung to accept the FY 23 Budget as presented. Roll call vote: Brown-Yes, Adams-Yes, Pung-Yes, Fockler-Yes, Stryeski-Absent. Motion carried.
- G. Annual Application Resolution for Intent to Apply for Financial Assistance 2023 – It was moved by Adams, seconded by Pung to accept the 2023 Annual Application Resolution for Intent to Apply for Financial Assistance as presented. Roll call vote: Brown-Yes, Adams-Yes, Pung-Yes, Fockler-Yes, Stryeski-Absent. Motion carried.

VIII. Old Business – No items presented.

IX. New Business – No items presented.

X. Isabella County Transportation Commission

Fockler reported he had been reappointed by the City of Mt. Pleasant for another term to extend through 12/31/24.

XI. Adjournment – It was moved by Pung, seconded by Adams to adjourn at 12:35pm. Motion carried.