

ISABELLA COUNTY TRANSPORTATION COMMISSION  
Minutes  
Meeting Available Electronically

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 24 February 2022 at 12:00pm at the ICTC offices located at 2100 E. Transportation Drive, Mt. Pleasant. Phone number 989.773.2913.

I. Call to Order – Brown called the meeting to order at 12:04pm.

Commissioners Present: Don Brown, Chair  
Dennis Adams, Vice Chair  
Rick Fockler, Commissioner

Commissioners Absent: Michael Pung, Commissioner

Staff Present: Rick Collins, Executive Director  
Lisa Pratt, Deputy Director  
Patti Casey, Accountant  
Fred Bush, Accountant  
Kelly Crofoot, Human Resource Manager

II. Pledge of Allegiance

III. Public Forum – There was no public comment.

IV. Minutes – It was moved by Fockler, seconded by Adams to accept the 27 January 2022 meeting minutes as presented. Motion carried.

V. Communications

The Board reviewed the resignation letter from Commissioner Gerald Stryeski.

VI. Administrative Report

A. Executive Director's Report

Legislative Report – Collins briefed the Board regarding the Governor's FY 23 Executive Budget recommendation. We will have to wait and see how the House and Senate budgets come together following this release.

B. Operating Report – Collins briefed the Board on operating statistics.

C. Personnel Report – Crofoot briefed the Board on personnel events. Two probationary employees were released from employment and a new probationary Driver has completed training.

D. Capital Report – Pratt reported we received an approved third-party contract from MDOT for the replacement of the overhead garage door openers. Mt. Pleasant Sash & Door will be the vendor. The project will cost \$30,703.44.

VII. Financial Report

A. February Listing – It was moved by Fockler, seconded by Adams, to accept the Listing of \$146,581.35, with January Payroll \$423,814.83, January Payables \$123,793.47 and total January expenditures of \$547,608.30. Motion carried.

B. January Per Diem – The Board accepted the per diem as presented.

C. Receivables 30-60-90 – The Board reviewed said report.

D. Cash Flow – The Board reviewed said report. Brief discussion ensued.

E. Budget v. Actual – The Board reviewed said report.

VIII. Old Business

A. EAP – The topic has been tabled at this time to gather additional information.

IX. New Business – No items presented.

X. Isabella County Transportation Commission

XI. Adjournment – It was moved by Fockler, seconded by Adams to adjourn at 12:35pm. Motion carried.