

ISABELLA COUNTY TRANSPORTATION COMMISSION  
Minutes

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 23 June 2022 at 12:00pm at the Commission on Aging offices located at 2200 S. Lincoln Rd., Mt. Pleasant. Phone number 989.772.0748.

I. Call to Order – Brown called the meeting to order at 12:02pm.

Commissioners Present: Don Brown, Chair  
Dennis Adams, Vice Chair  
Rick Fockler, Commissioner  
Michael Pung, Commissioner  
Kristin LaLonde, Commissioner

Staff Present: Rick Collins, Executive Director  
Lisa Pratt, Deputy Director  
Fred Bush, Accountant  
Kelly Crofoot, Human Resource Manager

II. Pledge of Allegiance

III. Public Forum – There was no public comment.

IV. Minutes – It was moved by Pung, seconded by Fockler to accept the 26 May 2022 meeting minutes as presented. Motion carried.

V. Communications – A letter was received from Patti Casey thanking the Board for the retirement gift and appreciation for their generosity received throughout her years of service.

VI. Administrative Report

A. Executive Director's Report

Legislative Report – Collins briefed the Board on the possible halt on the gas tax and how that would affect our funding. Brief discussion ensued about the Ecolane project that is underway with a launch date of 6/28.

B. Operating Report – Collins briefed the Board on operating statistics.

C. Personnel Report – Crofoot briefed the Board training is underway with four potential drivers. We are interviewing for the next class.

D. Capital Report – Nothing to report.

VII. Financial Report

- A. June Listing – It was moved by Adams, seconded by LaLonde, to accept the Listing of \$301,824.09, with May Payroll \$251,112.98, May Payables \$195,793.25, and total May expenditures of \$446,906.23. Motion carried.
- B. May Per Diem – The Board accepted the per diem as presented.
- C. Receivables 30-60-90 – The Board reviewed said report.
- D. Cash Flow – The Board reviewed said report. Bush briefed the Board on his conversation with the Kathleen Shafer, Chief Deputy Treasurer as it pertains to investing monies into a Certificate of Deposit. At this time, ICTC would receive an interest rate of 2% or better on \$250,000. Discussion ensued. A motion was made by Adams, seconded by LaLonde to deposit \$250,000 quarterly up to \$1,000,000 if the current rate holds or increases. Roll call vote: Brown-Yes, Adams-Yes, Pung-Yes, Fockler-Yes, LaLonde-Yes. Motion carried.
- E. Budget v. Actual – The Board reviewed said report.

VIII. Old Business – No items presented.

IX. New Business – No items presented.

X. Isabella County Transportation Commission – Commissioner LaLonde introduced herself to all present.

XI. Adjournment – It was moved by Adams, seconded by LaLonde to adjourn at 12:26pm. Motion carried.