

ISABELLA COUNTY TRANSPORTATION COMMISSION
Minutes

Regular Business Meeting of the Isabella County Transportation Commission, held Thursday, 28 July 2022 at 12:00pm at the ICTC offices located at 2100 E. Transportation Drive, Mt. Pleasant. Phone number 989.773.2913.

I. Call to Order – Adams called the meeting to order at 12:00pm.

Commissioners Present: Dennis Adams, Vice Chair
Rick Fockler, Commissioner
Michael Pung, Commissioner
Kristin LaLonde, Commissioner

Commissioners Absent: Don Brown, Chair

Staff Present: Rick Collins, Executive Director
Fred Bush, Accountant
Kelly Crofoot, Human Resource Manager

II. Pledge of Allegiance

III. Public Forum – There was no public comment.

IV. Minutes – It was moved by Pung, seconded by Fockler to accept the 23 June 2022 meeting minutes as presented. Motion carried.

V. Communications – None received.

VI. Administrative Report

A. Executive Director’s Report

Legislative Report – Collins briefed the Board on the annual millage request, the upcoming MPTA/MDOT meeting and the FY 23 State Budget.

B. Operating Report – Collins briefed the Board on operating statistics.

C. Personnel Report – Crofoot reported 2 F/T Drivers have been hired and have finished classroom training, interviews have taken place for the August 1st class and a Driver was placed on FMLA effective July 1st.

D. Capital Report – Nothing to report.

VII. Financial Report

- A. July Listing – It was moved by Fockler, seconded by LaLonde, to accept the Listing of \$313,193.24, with June Payroll \$351,469.98, June Payables \$233,674.98, and total June expenditures of \$585,144.96. Motion carried.
- B. June Per Diem – The Board accepted the per diem as presented.
- C. Receivables 30-60-90 – The Board reviewed said report.
- D. Cash Flow – The Board reviewed said report.
- E. Budget v. Actual – The Board reviewed said report.
- F. FY 22/23 Revised Budget – Collins briefed the Board on the revisions to the FY 22/23 budget. It was moved by Pung, seconded by Fockler to accept the revisions as presented. Motion carried.
- VIII. Old Business – No items presented.
- IX. New Business – Collins briefed the Board on the need to adopt a privacy policy to submit with our mobile app for the Google Play Store and Apple Store. Discussion ensued. It was moved by Pung, seconded by Fockler to accept the policy as presented. Motion carried.
- X. Isabella County Transportation Commission – No items presented.
- XI. Adjournment – It was moved by Fockler, seconded by Pung to adjourn at 12:48pm. Motion carried.